

## 2019 Bikeability Awards Programme – SUMMARY

### Aims of the Awards Programme

The primary aim of the Awards Programme is to reward and promote the good work that the Bikeability industry and partners are doing. Secondary aims include collecting a series of ‘case studies’ that can be used both to showcase Bikeability to external audiences, but also help to share examples of best-practice for peer-to-peer learning within the industry.

### How the Programme will be run:

All nominations will be assessed against a set of criteria for each award category. Category winners and/or their nominator will be invited to attend the Awards Ceremony at the National Bikeability Conference to be held in **Hereford on Thursday 16<sup>th</sup> May 2019** at which the winners will be announced and presented with their awards and prizes.

Following the Award Ceremony the winners’ submissions will be worked up into best-practice case studies which may be used as training materials and/or for future PR activity.

### The nomination process:

A nomination form, together with notes on how to apply and Terms & Conditions have been produced and uploaded onto the [Bikeability Trust website](#). Whilst the nomination process is not onerous (and is purposely short), applicants are encouraged to be as creative and expressive as possible with different media forms for their submissions to help illustrate their submission.

Nominators for short-listed candidates might be asked to produce a short, basic video clip (eg. Go Pro or smart phone content would be fine) to help showcase their nominee's achievements - for viewing at the Awards Programme.

### The judging process:

A panel of external judges selected for their range of skills and experience across different sectors of the Bikeability industry will judge the final short list.

### Timings:

- Nominations accepted: Friday January 25<sup>th</sup> – until noon Monday March 25<sup>th</sup> 2019
- Nominations judged: March 26<sup>th</sup> until April 8<sup>th</sup> 2019
- Short list announced: Friday April 12<sup>th</sup> 2019
- Awards Ceremony: Thursday 16<sup>th</sup> May 2019

## **Award categories and assessment criteria:**

### **A. Instructor of the Year**

For an instructor that has shown exceptional qualities in any of the following areas:

- Their ability and quality of teaching
- The strength, and quality of their relationships with trainees and/or schools
- Situations or activities where they have exceeded their job description to demonstrate innovation and creativity
- Achieved additional overall benefits for the trainees above and beyond the lessons

### **B. Bikeability Provider of the Year**

For a provider (regardless of size/location or numbers trained) that has shown exceptional qualities in any of the following areas:

- Delivering high-quality scheme management and administration
- Establishing close partnership working with schools and/or other organisations
- Developing creative and innovative approaches to encouraging on-going cycling post training
- Promoting Bikeability in general (and / or their own scheme) at a local level

### **C. Grant Recipient of the Year**

For a grant recipient (ie. local authority/SGO Host School non-delivery partner) that has shown exceptional qualities in any of the following areas:

- Raising the profile of, and/or generating support for Bikeability either internally or externally
- Establishing close partnership working with their appointed providers to help ensure the overall success of the Bikeability programme
- Developing creative and innovative approaches to securing more training opportunities

### **D. School Employee / Governor of the Year**

For a school employee or governor that has shown exceptional qualities in any of the following areas:

- Engaging other staff, parents and/or pupils to support / get involved with Bikeability training
- Good organisation and facilitation, contributing to the delivery of Bikeability training with best effect at the school
- Developing creative and innovative initiatives to support pupils' participation in training and/or continuation of cycling after their training

### **E. Trainee of the Year (Pete Rollings Award)**

For an individual trainee that has shown exceptional qualities in any of the following areas:

- Determination and commitment to undertaking training demonstrating personal achievement
- Commitment to continued cycling after the training sessions