**2020 Bikeability Awards Programme – NOMINATION FORM**

*Please carefully read the* [*Guidance Notes (click here)*](https://bikeabilitytrust.org/2020-bikeability-awards-background-guidance-notes-tcs/) *for the Bikeability Awards* ***before*** *submitting and completing this nomination. (also available on* [*https://bikeabilitytrust.org/bikeability-awards/*](https://bikeabilitytrust.org/bikeability-awards/) *)*

 *Please send your completed form (and any attachments) by email attachment to* contactus@bikeability.org.uk***before******5pm on*** Thursday March 12th 2020.

*TO NOTE: Only one nomination can be submitted per form.*

|  |
| --- |
| 1. **Your Details**
 |
| **First name:** | **Surname:** |
| **Organisation/Group** *(if applicable):* |
| **Address and postcode:** |
| **Email address:**  |
| **Telephone:**  | **Mobile:** |
| **If not a self-nomination, briefly describe your relationship with the nominee (e.g. work colleague, employer, pupil, other):**  |
| 1. **Nominee’s Details (main contact)**

*If submitting a nomination for Trainee of the Year, please provide their name and/or their parent/teacher/carer contact details if more appropriate.* |
| **First name:** | **Surname:** |
| **Organisation/Group** *(if applicable)***:**  |
| **Address and postcode:** |
| **Email address:**  |
| **Telephone:**  | **Mobile:** |
| **Name of award for which he/she/they/the organisation is being nominated** *(please highlight/underline/select one):* 1. Instructor of the Year
2. Bikeability Provider of the Year
3. Local Authority/SGO Host School Partner of the Year (outsourced delivery)
4. School Employee or Governor of the Year
5. Trainee Rider of the Year (Pete Rollings award)
6. Most Proactive Primary School
 |

|  |
| --- |
| 1. **Please describe below the reason(s) why the nominee deserves this award** (maximum 300 words)

*NB – you should refer to the award criteria when completing this section and try to explain how the nominee has meet some/all of the different qualities described.*  |
|  |
| **2. Please list below any accompanying high-quality evidence to support your nomination** (eg. materials, photographs, video clips, testimonials) *Up to a maximum of 3 items and provide a title for each item(s) in the section(s) below – do NOT include any further written information on the form. Ensure all the attachments listed above accompany your nomination form, and are clearly labelled so it is clear which nominee they apply to. Maximum number of words for each item of accompanying evidence is 300 – submissions that are longer than this will not be considered.*  |
|  |
|  |
|  |
| **3. Please briefly describe any other experience or insights you feel are relevant to your nomination.** (maximum 300 words)  |
|  |
| 1. *I confirm that the information I have provided is accurate, I have permission (as appropriate) from nominee’s parent(s) to submit this form/from those people in any materials submitted to share their images/comments. And I have read and agree to the Terms & Conditions***.**

**Name:** **Signature:** **Date:** To be signed by an independent individual / organisation representative: *I can confirm that I believe this to be an accurate submission and add my support to the application* **Name:****Signature:****Date:****Organisation** *(if applicable):* |