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Date 16/01/2020

To whom it may concern

Re: Reference Cycling Instructor Ltd

Cycling Instructor Ltd have been delivering cycle training in Brent for the last 5 years. The initial 3-year contract was extended to 5 years and following a retendering exercise last year, they have been awarded the contract for a further 3 to 5 years. They are responsible for delivering cycle skills training for both adults and children and other cycle related activities such as Dr Bikes.

We are very happy with the services provided by Cycling Instructor and are pleased to say that to date we have not received any complaints from residents or schools about the delivery of this service.

The number of people receiving training has increased every year and it exceeds our KPI's.

The booking system is easy to use and as all bookings are followed up by individual instructors prior to the training session the number of 'no shows 'is minimal which helps us to maximise our budgets.

Monthly reports are always completed on time and adhoc information provided quickly if required to both the Council and TFL.

I would recommend Cycling Instructor Ltd as a training provider to all Councils.

Please do not hesitate to contact me if you require any further information.

Yours sincerely,

Debbie Huckle Team Leader Safety and Travel Planning Highways and Infrastructure

